

This price sheet may contain information that is confidential and/or proprietary. If you are not an intended recipient, please be advised that any review, use, reproduction or distribution of this message is prohibited. If you have received this message in error, please completely destroy all electronic and hard copies.

## Detailed Delinquency Report

### Operations/Accounting

#### Report Example and Outline:

PPC Detailed Delinquency Report																			
					Page: 1 Date: 09/14/2009 Time: 12:12 pm														
Prop	Unit	Tenant Info	Amount Owed	Contact Information	Notes														
eva	215-104	Timothy D. Averitt	Status (Current)	Home: (313)259-7500															
		Move In: 1/19/2008	NSF's 0	Emer. Name: Linda Pezzeca															
		Move Out:	Lease To: 1/31/2010	Emer. Phone: (586) 649-7809															
		Late Count: 8	Tenant Rent: \$ 630.00	Employer: (313) 259-7500															
eva	215-201	Samuel J. Anderson	Status (Current)	Home: (313)363-7879															
		Move In: 12/13/2008	NSF's 0	Emer. Name: Mia Penick															
		Move Out:	Lease To: 12/31/2009	Emer. Phone: (313) 384-0576															
		Late Count: 2	Tenant Rent: \$ 770.00	Employer: (313) 252-6600															
<p align="center"><b>**Report Summary (Last Page)</b></p>																			
PPC Detailed Delinquency Report																			
					Page: 7 Date: 09/14/2009 Time: 12:12 pm														
Prop	Unit	Tenant Info	Amount Owed	Contact Information	Notes														
<p><b>Small Balances are anything under Tenant's Full Rental Amount. Large Balances are anything over Tenant's Full Rental Amount.</b></p>																			
<p>Small Balances: \$1,825.50 # of Small Bal. 3</p> <p>Large Balances: \$19,331.18 # of Large Bal. 23</p> <p>Total: \$21,156.68 Total: 26</p>			<p><b>Property/Phase Break Down</b></p> <table border="1"> <thead> <tr> <th></th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>eva</td> <td>1,825.50</td> </tr> <tr> <td>Small:</td> <td>19,331.18</td> </tr> <tr> <td>Large:</td> <td>21,156.68</td> </tr> <tr> <td>Total:</td> <td>1,825.50</td> </tr> <tr> <td></td> <td>19,331.18</td> </tr> <tr> <td></td> <td>21,156.68</td> </tr> </tbody> </table>				Total	eva	1,825.50	Small:	19,331.18	Large:	21,156.68	Total:	1,825.50		19,331.18		21,156.68
	Total																		
eva	1,825.50																		
Small:	19,331.18																		
Large:	21,156.68																		
Total:	1,825.50																		
	19,331.18																		
	21,156.68																		

The Detailed Delinquency Report offers a much more detailed view of site delinquency with multiple fields of tenant information including: full delinquency amounts, all tenant's phone numbers in Yardi from the prospect fields to tenant fields, late fee counts, NSF counts, Cash Only Basis note, emergency contact info, employer contact info, rental information, tenant status, move in and move out dates, late fee grace period, as well as a notes section to keep hard copy notes on collection status.

The summary will break down all delinquent amounts into to categories: Large and Small Balances. A Large balance will be anything above that tenant's unit market rent; a Small Balance is anything lower than that amount. We use both categories as a measuring point of rent collection for our Delinquency Meetings.

The report summary will give you a 'Count' total of all delinquent tenant's by category as well as a sum of the total amount of rent delinquent, broken down by category and property (if ran by property list).

#### Report Filter:

Detailed Delinquency Report	
Property	eva Eastwood Village Apartments
Unit	
Tenant	
Status	Current Past Future
Minimum Amt	.01
Maximum Amt	50000
Destination	Screen
<input type="button" value="Advanced"/>	
<input type="button" value="Submit"/> <input type="button" value="Clear"/> <input type="button" value="Help"/>	

#### List Pricing:

Prices quotes available upon request. Each quote contains a base price of the report and any additional cost due to client directed modifications.

Any Dover Realty Custom Report can be modified to each individual client's need. Information may be added and removed at the client's discretion.

**"Real Assets...Real Results..."**